

Job Profile

Job title	Research Tutor – MSc Early Child Development and Clinical Applications
Reporting to	Programme Director/ Deputy Programme Director
Employer	Anna Freud Centre
Salary	£42,000 - £43,500 FTE per annum, plus 6% contributory pension scheme
Location	Hybrid (a mixture of home/onsite working): staff are working onsite for at least 20% of their working hours and will be expected to offer in-person supervision meetings where possible, at the Anna Freud Centre in King's Cross (4-8 Rodney Street, London N1 9JH)
Working hours	Part-time, 7 hours per week (preferably on Wednesday)
Holidays	27 days plus Bank Holidays FTE
Term of contract	Permanent

The Anna Freud National Centre for Children and Families

We are a world-leading mental health charity for children, young people and their families. Our **purpose** is to take everything that we have learned over the last 70 years, and to transform the mental health of current and future generations of children and young people, to close the gap between mental illness and mental wellness – and to create a more compassionate society for everyone. Our **vision** is a world where all children and young people are supported effectively to enable them to develop their emotional and mental health, build on their strengths and achieve their goals in life. Our **mission** is to close the gap in wellbeing and mental health by advancing, translating, delivering, and sharing the best science and practice with everyone who impacts the lives of children, young people and their families.

Purpose and overview of the role

The post-holder will have Research Tutor responsibilities for the MSc Early Child Development and Clinical Applications (Early Dev). This is a two-year full-time MSc integrating theoretical psychoanalytic perspectives of early child development with other current theoretical and clinical perspectives, as well as direct parent-infant observations, a clinical placement and a research project.

The main purpose of the post is:

- To participate in the supervision and marking of research assessments (podcast in Year 1 and 8,000-word research paper in Year 2);
- To participate in delivering workshops and lectures;

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- To work alongside the Programme Directors and Senior Research Tutors to ensure the satisfactory development and ongoing delivery of the research project component of the MSc Early Dev, according to University College London (UCL) standards and regulations and in line with the course objectives.

Main responsibilities of the role

- To attend regular (termly) staff meetings, joint meetings with the other members of the research tutor team (monthly) and the Exam Board meetings (usually in September/October);
- To supervise a specified number of MSc projects each year as primary research supervisor;
- To support and actively advise in relation to research ethics applications (at UCL and/or in the NHS) for student projects, where appropriate;
- To act as first marker for own supervisees, and as second marker for other MSc projects, where needed;
- Depending on areas of interest and expertise, and workload, there may also be an opportunity to provide some teaching related to research methods and academic writing;
- Where relevant, there may be opportunities for the post-holder to develop some of their own research interests and plans by involving students in these initiatives and activities;
- To maintain own continuing professional development, including research activity and publications.

All employee responsibilities

- To maintain an awareness of and actively follow and promote the Centre's policies, including Equal Opportunities, Health and Safety, Safeguarding and Information Governance;
- To complete all Centre mandatory training, including but not limited to Safeguarding, Health and Safety, Equality and Diversity and Information Governance, within the required timescales;
- The welfare of the children, young people and vulnerable adults who come into contact with our services either directly or indirectly is paramount and all staff have a responsibility to ensure that best practice is followed, including compliance with statutory requirements.

To be noted

This is not an exhaustive list of tasks; the employee will be asked to undertake other ad hoc tasks relevant with the scope and purpose of this role. This job description reflects the present requirements of the post, and as duties and responsibilities change/develop, the job description will be reviewed and be subject to amendment in consultation with the post-holder.

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Person Specification

Before starting your application, please read the below in full to understand the requirements of this role. The key criteria which will help us to assess candidates are listed below. There is guidance to highlight at which stage the criteria will be assessed. Please ensure all criteria listed to be assessed at application stage are evidenced in your supporting statement.

Criteria	Assessment Method (Application/Task/Interview)
Qualifications/training, experience and/or knowledge	
<ul style="list-style-type: none"> PhD or professional doctorate in relevant area (or close to completion of a relevant doctorate); Sound understanding of research methods (qualitative and quantitative), and research issues - including understanding of research design, applying for research ethics approval and the process of writing up research; Experience of supervising student projects. 	<p>Application</p> <p>Application/Interview</p> <p>Application/Interview</p>
Skills and/or abilities	
<ul style="list-style-type: none"> Advanced skills in SPSS and preferably also R; Excellent interpersonal, oral and written communication skills; Capacity to raise issues and respond proactively where appropriate, liaising with senior staff in a collaborative way. Ability to work independently and as part of a team; Ability to manage own workload and prioritise conflicting deadlines with little supervision. 	<p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p>

During the interview(s), candidates will be asked at least one question regarding our values, and one question regarding equity, diversity and inclusion (EDI). We expect everyone to actively demonstrate our values and inclusive behaviours in all areas of their work. Our values can be viewed [here](#) and our EDI statement can be viewed [here](#).

Equal opportunity

We ask our people to share their diversity dimensions with us as it helps us to identify, tackle and prevent any bias appearing across the employee lifecycle at the Centre. Monitoring this information allows us to understand how well our efforts to improve diversity, equity and inclusion are working. Your responses will be held securely by our HR team in accordance with our privacy policy and will not be seen by recruiting managers or the interview panel at any stage of recruitment, therefore your responses will not form part of our selection process. Our selection process can be viewed [here](#).

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Further support

We want to ensure all candidates can access and apply for our vacancies equitably, if you require any additional assistance to apply or would like to find out more about the role, please contact us on recruitment@annafreud.org. We aim to provide reasonable adjustments where operationally possible for the work that we do.

Post-interview

If successful after interviewing, you will be notified verbally with a job offer and pre-employment checks will be initiated. Information regarding our pre-employment checks can be found [here](#).

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